

**LIST FOR FINAL MEDICAL EXAMINATION AT INS CHILKA**  
**NAVIK (DB) – 01/2021 BATCH**

THE UNDER MENTIONED CANDIDATES ARE PLACED (AS PER ZONE) FOR FINAL MEDICAL EXAMINATION AT INS CHILKA FOR NVK(DB)- 01/2021 BATCH.

**DATE OF REPORTING AT INS CHILKA – 09 APR 2021 AT 0600 HRS (6:00 AM)**

<b>NORTH ZONE</b>		<b>NORTH WEST ZONE</b>	
<b>SER</b>	<b>ROLL NO.</b>	<b>SER</b>	<b>ROLL NO.</b>
1.	NND/NO/B/121/1282	1.	NWND/GN/U/121/8868
2.	<b>NND/NO/B/121/2141</b>		
3.	NND/NO/B/121/2163	2.	NWND/GN/B/121/9172
4.	NND/NO/U/121/2067	3.	NWND/GN/U/121/9092
5.	<b>NND/NO/U/121/2545</b>	4.	NWND/GN/C/121/8987
6.	NND/NO/B/121/834		
7.	NND/NO/B/121/1774	<b>EAST ZONE</b>	
8.	NND/NO/B/121/373	1.	END/VZ/B/121/5863
9.	NND/NO/C/121/1443	2.	END/VZ/B/121/6344
10.	NND/NO/U/121/689	3.	END/VZ/B/121/6086
11.	NND/NO/B/121/1539	4.	END/CH/C/121/5453
12.	NND/NO/B/121/1505	5.	END/CH/B/121/5272
13.	NND/NO/B/121/1281	6.	END/VZ/B/121/6404
14.	NND/NO/B/121/1004	7.	END/VZ/T/121/5926
15.	NND/NO/B/121/2300		
16.	NND/NO/B/121/2180		
17.	NND/NO/C/121/1543		
18.	NND/NO/C/121/2849		
19.	NND/NO/C/121/118		
20.	NND/NO/T/121/2844		
21.	NND/NO/U/121/1913		
22.	NND/NO/U/121/1581		
23.	NND/NO/U/121/2839		

**Note:-** Serial No. 2 (NND/NO/B/121/2141) & 5 (NND/NO/U/121/2545) of North Zone to submit affidavit to establish correctness of their mismatch in Mother's Name and Father's Name respectively.

**DATE OF REPORTING AT INS CHILKA – 10 APR 2021 AT 0600 HRS (6:00 AM)**

<b><u>NORTH EAST ZONE</u></b>		<b><u>WEST ZONE</u></b>	
<b><u>SER</u></b>	<b><u>ROLL NO.</u></b>	<b><u>SER</u></b>	<b><u>ROLL NO.</u></b>
1.	NEND/BB/U/121/3379	1.	WND/MB/U/121/7632
2.	NEND/BB/U/121/3900	2.	WND/MB/B/121/6822
3.	NEND/BB/U/121/3574	3.	<b>WND/MB/U/121/7572</b>
4.	NEND/KL/U/121/4573	4.	WND/MB/U/121/7701
5.	NEND/KL/U/121/4104	5.	WND/MB/B/121/7527
6.	NEND/BB/U/121/3932	6.	WND/MB/U/121/7715
7.	NEND/KL/U/121/5114	7.	WND/MB/B/121/6571
8.	NEND/KL/U/121/4075	8.	<b>WND/MB/U/121/7578</b>
9.	NEND/KL/U/121/4808	9.	WND/MB/B/121/7650
10.	NEND/KL/U/121/4063	10.	WND/MB/B/121/6691
11.	NEND/BB/B/121/3022	11.	WND/MB/B/121/7696
12.	NEND/BB/B/121/3088	12.	WND/MB/B/121/7142
13.	NEND/BB/B/121/2927	13.	WND/MB/B/121/6865
14.	NEND/KL/B/121/5208	14.	WND/KO/C/121/8199
15.	NEND/BB/B/121/3439	15.	WND/MB/C/121/6832
16.	NEND/BB/C/121/3506	16.	WND/MB/C/121/6558
17.	NEND/KL/C/121/5051		
18.	NEND/BB/C/121/3115		
19.	NEND/KL/T/121/4545		

**Note:-** Serial No. 3 (WND/MB/U/121/7572) & 8 (WND/MB/U/121/7578) of West Zone to submit affidavit to establish correctness of their mismatch in Mother's Name and Surname respectively.

**INSTRUCTIONS TO CANDIDATES FOR FINAL MEDICAL EXAMINATION AT  
INS CHILKA NAVIK (DB) – 01/2021 BATCH**

1. THE ENROLMENT OF THE ABOVE CANDIDATES IN INDIAN COAST GUARD WILL BE SUBJECT TO CLEARING THE FINAL MEDICAL EXAMINATION AT INS CHILKA. THE CANDIDATES ARE REQUIRED TO REPORT TO RECRUITING OFFICER, INS CHILKA, POST OFFICE - CHILKA, DIST – KHURDA, ORISSA - 752037 AS PER THE DATE AND TIME MENTIONED ABOVE. SUBMISSION OF **INK SIGNED** "CALL LETTER FOR FINAL MEDICAL" AT INS CHILKA MANDATORY FOR ENROLLMENT PROCESS IN INDIAN COAST GUARD.
2. IN CASE THE CANDIDATE HAS NOT RECEIVED INK SIGNED CALL UP LETTER MENTIONED AT PARA 1, THEN THE SAME CAN BE COLLECTED BY THE CANDIDATE AFTER 05 APR 2021 (BETWEEN 1500 HRS. TO 1700 HRS.) ON PRODUCING E-ADMIT CARD AND PHOTO ID CARD (ANY ONE OF AADHAR CARD, VOTER ID CARD, DRIVING LICENSE, PASSPORT, COLLEGE ID CARD) FROM THE RESPECTIVE RECRUITMENT ZONE OF THE CANDIDATE.

**RECRUITMENT OFFICE (NORTH ZONE) ADDRESS**

THE DIRECTOR  
DIRECTORATE OF RECRUITMENT  
COAST GUARD RECRUITMENT CENTRE,  
C-1, PHASE-2, INDUSTRIAL AREA, SECTOR-62,  
(NEAR INDUS VALLEY PUBLIC SCHOOL)  
NOIDA, UTTAR PRADESH – 201309  
E-MAIL ADDRESS - [dte-rect@indiancoastguard.nic.in](mailto:dte-rect@indiancoastguard.nic.in)

**RECRUITMENT OFFICE (WEST ZONE) ADDRESS**

THE REGIONAL RECRUITMENT OFFICER  
COAST GUARD REGION (WEST)  
WORLI SEA FACE  
MUMBAI- 400 030  
E-MAIL ADDRESS - [rrto-west@indiancoastguard.nic.in](mailto:rrto-west@indiancoastguard.nic.in)

**RECRUITMENT OFFICE (EAST ZONE) ADDRESS**

THE REGIONAL RECRUITMENT OFFICER  
COAST GUARD REGION (EAST)  
NEAR NAPIER BRIDGE  
CHENNAI  
TAMIL NADU-600 009  
E-MAIL ADDRESS - [rrto-east@indiancoastguard.nic.in](mailto:rrto-east@indiancoastguard.nic.in)

**RECRUITMENT OFFICE (NORTH EAST ZONE) ADDRESS**

THE REGIONAL RECRUITMENT OFFICER  
COAST GUARD REGION (NORTH EAST)  
6<sup>TH</sup> FLOOR SHRACHI BUILDING  
NEW TOWN, RAJARHAT, KOLKATA – 700161  
E-MAIL ADDRESS - [rrto-ne@indiancoastguard.nic.in](mailto:rrto-ne@indiancoastguard.nic.in)

**RECRUITMENT OFFICE (NORTH WEST ZONE) ADDRESS**

THE REGIONAL RECRUITMENT OFFICER  
COAST GUARD REGION (NORTH WEST)  
UDHYOG BHAVAN, BLOCK-11 & 12, SECTOR -11  
GANDHINAGAR – 382010  
E-MAIL ADDRESS - [rrto-nw@indiancoastguard.nic.in](mailto:rrto-nw@indiancoastguard.nic.in)

3. CANDIDATES SHORTLISTED FOR FINAL MEDICALS AT INS CHILKA ARE TO COMPLY WITH COVID-19 PROTOCOL AS MENTIONED AT ENCLOSURE I BELOW.

4. THE CANDIDATES ARE REQUIRED TO INTIMATE THEIR WILLINGNESS / UNWILLINGNESS TO THEIR RESPECTIVE ZONAL RECRUITMENT CENTRES BY E-MAIL AS SPECIFIED IN THE CALL LETTER BY 04 APR 2020.

**Note: - No Second list will be uploaded further.**

**INSTRUCTIONS TO CANDIDATES REGARDING COVID – 19 PROTOCOL**

1. All candidates shortlisted for Final Medicals of Navik (DB) 01/2021 batch are to report at INS Chilka on 09 & 10 Apr 2021 at 0600 hrs as per the regions mentioned at para 2. Post reporting at INS Chilka candidate will undergo COVID – 19 protocol conducted by INS Chilka and Document Verification. The candidature will be cancelled if the candidate fails to produce the requisite documents as per the call up letter issued for Final Medical Examination.

2. The broad schedule for Final Medical Examination is as follows: -

Ser	Event	Date Reporting (North, West & East)	Date Reporting (North, West & East)	Remarks
(a)	COVID -19 protocol	09 Apr 2021	10 Apr 2021	Para 4 to 10 relevant.
(b)	Document Verification	09 Apr 2021	10 Apr 2021	Para 11 relevant.
(c)	Quarantine at INS Chilka/ Govt Hospital or as decided by INS Chilka	09 Apr 2021 – 15 Apr 2021	10 Apr 2021 – 16 Apr 2021	Para 12 to 16 relevant.
(d)	Biometric and Final Medical Examination at INS Chilka	16 Apr 2021	17 Apr 2021	Para 17 relevant.
(e)	Appeal Medicals at INHS Kalyani/ INHS Nivarini or as decided by INS Chilka for those candidates declared Ty Unfit during medicals at Ser. (d)	To be completed within the time period as directed by INS Chilka		Para 18 relevant.

**Note:** - A detailed algorithm for scheme of events regarding Quarantine/ Medicals planned at INS Chilka is placed at **Appendix 'A'**.

3. The candidates are to carry following items while arriving at INS Chilka: -

SI	Items	Qty
(a)	Sports Socks (white plain socks)	03
(b)	White vest (plain white)	04
(c)	Underwear (cotton)	04
(d)	Lock (35mm)	01
(e)	Nail Cutter	01
(f)	Handkerchief (plain white)	03
(g)	House Wife Kit	01
(h)	Toilet Pouch (to keep toiletries)	01
(j)	Pen (Ball Point)	03
(k)	Scissors	01

(l)	Hangers	06
(m)	Clips for drying clothes	01
(n)	Clip Board	01
(p)	Bathing Soap	10
(q)	Washing Soap	12
(r)	Tooth Brush	02
(s)	Tooth Paste	03
(t)	Tongue Cleaner	02
(u)	Shaving Cream	01
(v)	Shaving Brush	01
(w)	Hair Oil	01 (200ml)
(x)	Anitfungal Powder	01 Bottle
(y)	Razor/ Shaving Blade	10
(z)	Sports Shoes	01 pair
(aa)	Slippers	01 pair

### **COVID – 19 Protocol to be followed by Candidates**

4. **Travel advisory.** All candidates to follow 'travel advisory' during travel as placed at **Appendix 'B'**.

5. **COVID-19 Laboratory Report.** All candidates are to submit a RT-PCR laboratory report of COVID-19 (**positive or negative**) from Govt/ ICMR accredited laboratory {Report should be dated not earlier than 96 hours prior to 09/10 Apr 2021 (as per reporting date at INS Chilka)}.

6. **Self-Declaration and Undertaking by Candidates.** All candidates will provide self-declaration certificate incorporating exposure, travel information and declare that the candidates does not have any symptoms of respiratory illness at the time of reporting and are not under any medication. The detailed proforma for self-declaration regarding medical condition of the candidate is placed at **Appendix 'C'**. Candidates will also give an undertaking as per **Appendix 'D'**. All candidates to provide signed copies of **Appendix 'C' & 'D'** on reporting at INS Chilka.

7. **Aarogya Setu App.** Candidates will have Aarogya Setu app installed in their phones prior to leaving home station for Chilka. Screen-shot of green status on the said app will be taken prior to leaving home station. The same will be checked at the time of reporting at INS Chilka.

8. **Screening During Reporting.** Candidates are to report at screening station at or near the entrance of INS Chilka. Candidates to maintain the COVID – 19 protocol by maintaining the social distancing wearing mask and cleaning hands frequently or using sanitizer. Scrutiny team will scrutinize the lab test report, self-declaration form, and screenshot of Aarogya Setu app and check the temperature using hand held, non-contact thermal recorder.

9. **Recruits Particular Sheet.** Candidates are to forward the 'Recruits Particular Sheet' before 05 Apr 2021 as per format placed at **Appendix 'E'** on email to [cqcell-chilka@indiancoastguard.nic.in](mailto:cqcell-chilka@indiancoastguard.nic.in). The Recruits Particular Sheet is to be given in excel format.

10. **Rapid Antigen Detection Test (RADT).** Individuals who have not obtained laboratory report less than four days old or have findings (**contact history or symptoms**) in self-declaration form or have **fever** will be subjected to Rapid Antigen Detection Test.

(a) **Positive by RADT.** The candidates with positive test result would be referred to nearest Govt. facility/ COVID Care Centre of INS Chilka for isolation. On discharge they would undergo the Induction Medical Examination.

(b) **Negative by RADT.** The candidates with negative test result would be **isolated in a separate dormitory** for 07 days. On completion of Isolation they would undergo the Induction Medical Examination.

11. **Scrutiny of Documents.** Post COVID – 19 screening, a detailed scrutiny of all documents will be carried out at the main gate of INS Chilka on 09/10 Apr 21. Candidates are to bring original and self-attested Xerox copies of documents as mentioned in call up letter. The list of documents required is placed at **Appendix 'F'**. The common causes for rejection in document verification are placed at **Appendix 'G'**. **The candidates who fail in document verification will be returned back on 09/10 Apr 21 without Final Medical Examination/ Quarantine period.**

12. **Quarantine.** The candidates will undergo a 07 days period of quarantine as per COVID-19 protocol. All COVID-19 preventive measures like wearing Face Masks, frequent hand wash and maintain social distancing to be followed during quarantine period. **There are no lodging facilities available near the enrolment venue. Candidates are advised not to come accompanied by their Parents/ Guardians while reporting for enrolment at INS Chilka.**

13. **Messing charges.** The candidates will have to pay towards messing charges @ Rs. 184/- per day, during the quarantine period. The candidates are advised not to bring more than ₹ 5000/- (Rupees five thousand only).

14. **Luggage and Reception Area Decontamination.** Candidates to ensure all luggage and personal belongings is disinfected thoroughly prior entering INS Chilka for quarantine.

15. **Provision of Masks.** All candidates are to bring/carry 15 masks before entering the quarantine at INS Chilka. Wearing of masks will be compulsory at all times.

16. **Symptomatic during Quarantine.** Candidate detected with symptoms or fever during quarantine would be subjected to RADT.

(a) **Positive by RADT.** The candidates with positive test result would be referred to nearest Govt. facility/ COVID Care Centre of INS Chilka for isolation. On discharge they would undergo the Induction Medical Examination.

(b) **Negative by RADT.** The candidates with negative test result would be **isolated in a separate dormitory** for 07 days. On completion of Isolation they would undergo the Induction Medical Examination.

(c) **Close contacts of Positive Quarantined Candidates.** Contact tracing will be conducted for positive candidates and the high risk contacts will be quarantined for a period of 07 additional days or as decided by Medical Officer at INS Chilka. The candidates will be tested by RADT after this period for further quarantine if required.

**Note:** - The decision of INS Chilka will be final and binding on all candidates regarding the quarantine period due to COVID – 19 protocol. No appeal will be entertained on this account. The candidates are to strictly comply with instructions given by INS Chika during quarantine period.

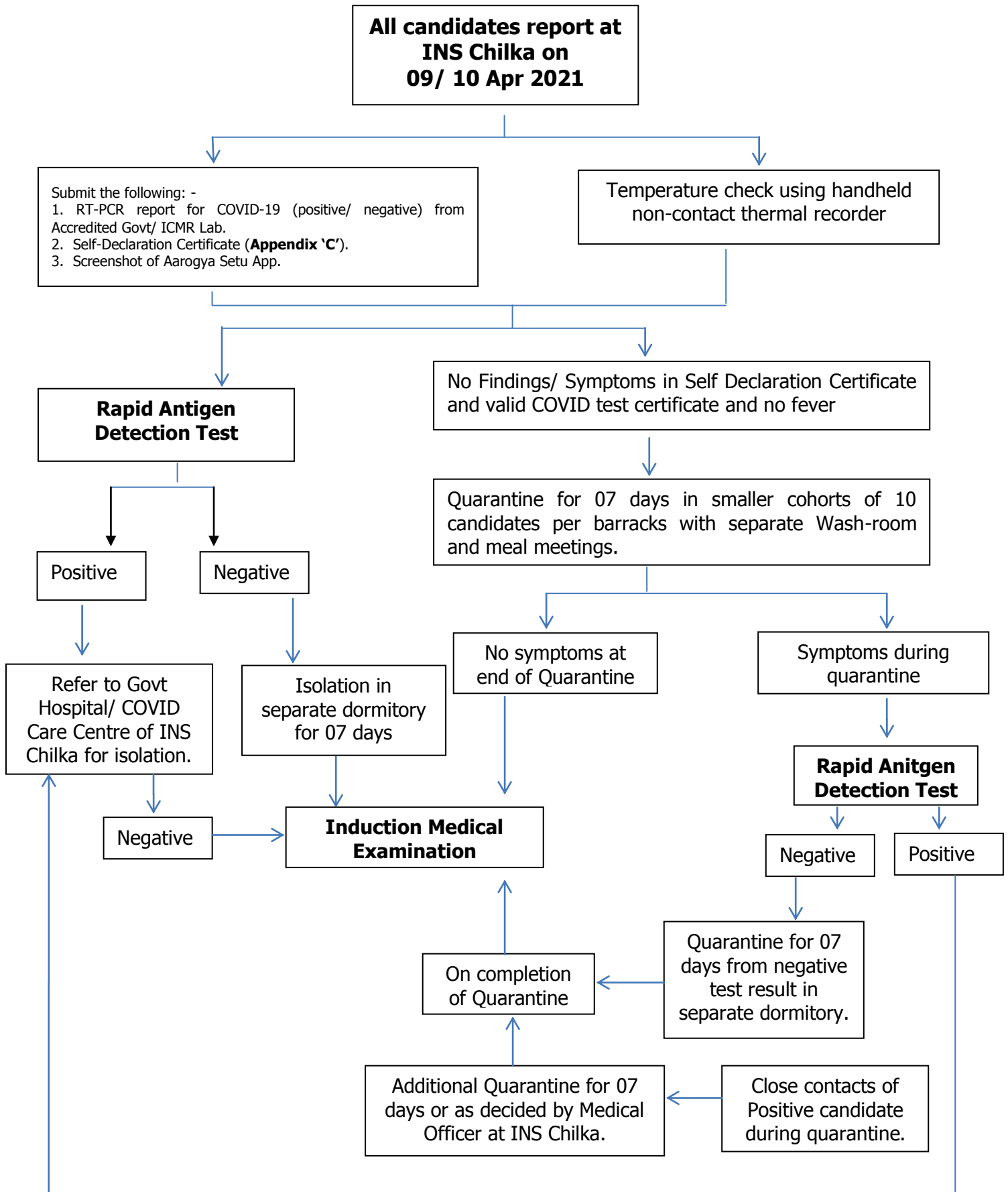
### **CONDUCT OF INDUCTION/ RECRUITMENT MEDICAL EXAMINATION**

17. **Induction Medical Examination.** Asymptomatic candidates post quarantine period of 07 days i.e. on 16/ 17 Apr 21 and other candidates post discharge from Isolation Facility are to undergo Induction Medical Examination. Candidates found unfit will be issued appeal medical referral notice for appeal at INHS Kalyani/ Nivarini or as decided by INS Chilka.

18. **Referral and Appeal Medical Examination.** The Appeal Medical Examination would be held at INHS Kalyani/ Nivarini within a period (generally 01 to 21 days) or as decided by INS Chilka. The candidate has to bear travel and other charges from INS Chilka to INHS Kalyani/ Nivarini.



**ALGORITHM FOR SCHEME OF EVENTS PRIOR TO INDUCTION MEDICAL EXAMINATION FOR NAVIK (DB) 01/2021 BATCH**



**Note:** -The decision of INS Chilka will be final and binding on all candidates regarding the quarantine period due to COVID – 19 protocol. No appeal will be entertained on this account. The candidates are to strictly comply with instructions given by INS Chika during quarantine period.

**TRAVEL ADVISORY**

1. Follow the simple public health precautions at all time: -

**Do's**

- (a) Maintain personal hygiene and physical distancing of one meter from others.
- (b) Practice frequent hand washing with soap and water, particularly after touching frequently touched surfaces. Carry hand sanitizers.
- (c) Cover nose and mouth with handkerchief/ tissue while sneezing and coughing or to sneeze in the inner side of your elbow and not to cough into the palms of hands. Throw used tissues into closed bins immediately after use.
- (d) Use Face Mask when out in public. Wearing of Face Mask is compulsory at all time during travel and to carry 15 Face Masks.
- (e) Maintain a safe distance (one meter) from persons during interaction, especially with those having flu-like symptoms. Minimize contact with other travelers.
- (f) Check for respiratory symptoms. If unwell (fever, difficulty in breathing and coughing), visit nearest civil/ service medical facility.
- (g) Carry adequate packed food including fruits and water for the duration of the journey. Minimize use of public toilets/ urinals.
- (h) If using waiting room during travel, then sanitize the armrest and seat using sanitizer and tissue.

**Don'ts**

- (a) Shake hands.
- (b) Have a close contact with anyone, if experiencing cough and fever.
- (c) Touch eyes, nose and mouth.
- (d) Sneeze or cough into palm of hands.
- (e) Spit in public.
- (f) Travel unnecessarily during 14 days of onset of travel to Chilka, particularly to any affected region.
- (g) Participate in large gatherings during 14 days of onset of travel to Chilka, including sitting in groups at canteens.
- (h) Visit gymnasium, clubs and crowded places such as shopping malls, festivals, etc during 07 days of onset of travel to Chilka.

**SELF DECLARATION FORM**

1. Name :
2. Roll No. :
3. Do you currently have or had any of the following symptoms in past 14 days?

(a) Fever	Yes	No
(b) Sore Throat	Yes	No
(c) Cough	Yes	No
(d) Running Nose	Yes	No
(e) Breathing difficulty	Yes	No
4. Did you meet/ have contact with any confirmed COVID-19 person in the past 14 days?  
  
Yes No
5. Did you have any history of domestic or international travel in the past 14 days? (Other than travel from home station to Chilka)  
  
Yes No
6. I declare that I am under no medication.
7. I declare that the statements made by me are true to my knowledge.

(Signature of Individual)

Place:

Date:

**UNDERTAKING**

1. I.....Roll No.....son of .....residing at ..... a candidate for recruitment into Indian Coast Guard as NVK (DB) for batch 01/2021 do hereby state and declare as follows :

2. I have no COVID-19 symptoms. I fully understand that my travel to selection centre at..... is voluntary and I or my parents/ guardian shall not be entitled to claim any compensation or retest for the same recruitment or any other relief from the government if I get infected with COVID-19 during my transit or during my stay at INS Chilka.

3. I, voluntarily agree to undergo institutional quarantine for 07 days or specific period as decided by competent medical authority prior to induction at INS Chilka. During this period I shall adhere to all COVID protocols mandated by Indian Navy/ Indian Coast Guard/ Government as promulgated from time to time. **I am liable to be proceeded with administrative/ punitive actions under the prescribed law for any non-adherence to quarantine protocol.**

4. In consideration of the Union of India having called me to appear for recruitment in Indian Coast Guard, I undertake and agree that neither I nor my heirs nor my executors nor administrators will make any claim against the Union of India in respect of any loss or injury to me including injury resulting in my death which may suffer during the period of quarantine and I understand and agree that no compensation will be paid by the Union of India or by an officer or men of the Indian Navy/ Indian Coast Guard or any person in the service of the Union of India in respect of any such loss or injury or death and I further agree so as to bind myself, my heirs, my executors and administrators to indemnify the Union of India, any officer or men of the Indian Navy/ Indian Coast Guard and any person in the service of the Union of India, against any claim which may be made by any third party against the Union of India, arising out of any act or default on the part of myself in connection with quarantine.

5. I acknowledge that any adverse remarks in Character Certificate & Police Verification Certificate will lead to cancellation of my candidature.

6. In case my candidature is rejected view my failure to meet stipulated criteria for selection, for whatsoever may be the reasons, I hereby acknowledge that neither INS Chilka nor government of India shall be liable for any damages or monetary compensation.

7. I also acknowledge that no compensation/ damage shall be payable to me by Indian Navy/ Indian Coast Guard/ Govt of India for any illness/ injury sustained during the period of quarantine at INS Chilka.

Signature of Candidate

Name.....

Date.....

**(Countersigned)**

Signature.....

Name of Father/ NOK.....

Date.....

**RECRUITS PARTICULAR SHEET****(TO BE FILLED IN CAPITAL LETTERS AND HANDED OVER TO RECRUITING STAFF ALONG WITH COPY OF ADMIT CARD)****(RECRUITS TO EMAIL THIS SHEET IN EXCEL FORMAT TO [cgcell-chilka@indiancoastguard.nic.in](mailto:cgcell-chilka@indiancoastguard.nic.in) by 05 Apr 21)**

Ty No	Div	P. No	Registration Number (Roll Number)	Name (As Per 10th Certificate)	Rank (Ytk/ Nvk(DB)/ Nvk(DB))	Father's Name	Date Of Birth	Reli-gion	Cat. (GEN/ OBC/ SC/ST)	Permanent Address ( Village/ Post/ Police Station/ Tehsil /District/ State/ Pin Code to be written)
Will be allotted at INC Chilka										
1	2	3	4	5	6	7	8	9	10	11

Recruit-ment Zone (NORTH/ NW/ NE/ WEST/ EAST)	Category in Which recruited (GEN/ OBC/ SC/ST)	Domicile State	Leave Station (Village/ City Name)	Nearest Railway Station	Police Varication Certificate issued from (SP Office)	Sub-Caste	PAN No.	Aadhar No.	Nominee Name & Relation
12	13	14	15	16	17	18	19	20	21

Nominee Mobile No.	(10 <sup>th</sup> ) %	10 <sup>th</sup> School Name	10 <sup>th</sup> Board (Board Name)	Medium of Study for 10 <sup>th</sup> Class	10+2 Stream (if any)	10+ 2 %	Diploma Stream & % (if any)	Degree Stream & % (if any)	Ration (Veg/ Non Veg)	Remarks (if any)
22	23	24	25	26	27	28	29	30	31	32

**Note:** - Candidates are to fill the excel sheet of recruits particular sheet available on CG website and forward the same to INS Chilka at email - [cgcell-chilka@indiancoastguard.nic.in](mailto:cgcell-chilka@indiancoastguard.nic.in) by 05 Apr 21.

**LIST OF DOCUMENTS**

1. Candidates are to bring the following documents with the call letter for document verification at INS Chilka: -

- (a) The candidates have to mandatorily produce at least 01 ink signed **call up letter** (along with 03 xerox copies) issued by Coast Guard.
- (b) **E-admit card** – 04 copies.
- (c) Blue back ground colour passport size photographs – 30 nos.
- (d) Photographs of specification **3.5cms x 2.5 cms** with blue background – 10 nos.
- (e) **Domicile certificate** - (one copy original & 10 self-attested photo copy).
- (f) **Class 10 mark sheet & certificate** - (one copy original & 10 self-attested photo copy).
- (g) **Photo ID Card** (any one of adhar card, voter ID card, driving license, passport, college id card) - (one copy original & 03 photo copy).
- (h) No Objection Certificate from the employer (if employed) - 03 Original Copies + 03 photocopies
- (j) **SC/ST/OBC (non-creamy layer)/EWS certificate** as per Govt. of India format if you belong to this category - (one copy original & 10 self-attested photo copy) (format available on ICG website).
- (k) **Parental willingness certificate** - (one copy original & 03 photo copy) (format available on ICG website).
- (l) **Police verification certificate** - (one copy original & 03 photo copy) (duly countersigned by SP office) (format available on ICG website).
- (m) **Family particular certificate** - (one copy original & 03 photo copy) (format available on ICG website).
- (n) **Attestation form** – 03 copies (original) (format available on ICG website).
- (p) **Character certificate** - (one copy original & 03 photo copy) (format available on ICG website).
- (q) **Willingness certificate** - (one copy original & 03 photo copy) (format available on ICG website).

**List of Documents required as per COVID – 19 Protocol.**

(r) Negative **RT-PCR** laboratory report of COVID-19 from Govt/ ICMR accredited laboratory {Report should be dated not earlier than 96 hours prior to 09/ 10 Apr 21 (reporting date at INS Chilka)}.

(s) **Self Declaration** as per **Appendix C of Encl I.**

(t) **Undertaking** duly signed by the candidate and his parents as per **Appendix D of Encl I.**

(u) **Recruits Particular Sheet** as per **Appendix E of Encl I.**

**Documents required for opening bank account at INS Chilka if inducted in ICG after clearing final medical.**

(v) **Aadhar card** - (one copy original & 10 photo copy).

(w) **PAN card** - (one copy original & 10 photo copy).

**NOTE:** (i) Documents from serial (a) to (u) are mandatory for appearing in Final Medical Examination at INS Chilka. Aadhar card and PAN card will be required to open bank account if the candidate clears the final medical examination at INS Chilka.

(ii) Candidates are directed to prepare documents from serial "(k) to (q)" and "(s) to (u)" by downloading from ICG recruitment website without waiting for receipt of call letter by speed post.

**COMMON REASONS FOR REJECTION DURING DOCUMENTS VERIFICATION  
AT THE EXAMINATION CENTRES**

1. Name of candidate in the e-admit card/ application is not as per 10<sup>th</sup> certificate.
2. Date of Birth of candidate in the e-admit card/ application is not as per 10<sup>th</sup> certificate.
3. Father Name of candidate in the e-admit card/ application is not as per 10<sup>th</sup> certificate.
4. Candidate Name and Father Name in all required documents (OBC/ SC/ ST/ EWS and Photo ID Card as given in application are not as per class 10<sup>th</sup> certificate.
5. Non submission of required original documents.
6. Expired Caste/ EWS / OBC (non-creamy layer) certificate.
7. OBC (non-creamy layer) certificate not as per Central Govt. format.
8. Educational document issued by unauthorised board/ university.
9. Wrong Category (SC/ ST/ OBC (non-creamy layer)/ EWS/ UR) mentioned in application form by the candidate and not duly supported with documents.
10. The marks for each subject and the aggregate percentage mentioned in the application not matching with the supporting documents submitted by the candidates. Thereby, leading to false information in the application form. False information in application leads to cancellation of candidature.
11. Photograph in the application form does not match with the candidate.
12. Signature in the application/ e-admit card does not match at the time of written examination at designated exam centre.
13. Not in possession of original valid proof of identity such as passport, driving license, Aadhar card, Voter I-Card, Pan Card, College ID Card.
14. Not in possession of E-admit card.
15. Not meeting the age criteria as mentioned in the advertisement for the said post.
16. Mismatch of your biometric with written examination record/ Aadhar.
17. Non reporting at INS Chilka on the allotted day/ time i.e. 0600 hrs on 09/ 10 Apr 2021.
18. The Xerox copy of document submitted during written test/ PFT not matching with the original documents submitted during document verification at INS Chilka.
19. Any adverse remarks in the Character Certificate and/ or Police Verification Certificate.

**NOTE:-** The above conditions for document verifications has been promulgated to detect/ prevent fraudulent entries. However, in case of bonafide/ typographical error, the candidature of the individual will be decided by the Competent authority.

**End of message.**